



Karen Tully  
Chair

Ms Claire Alexander

Mrs Jan Chambers

Mr Ray Chandler

Ms Kerry Crumblin

Mr Chris Hamilton

Mr Bruce Scott

Dr Mark Waters

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Karen Tully  
Board Chair  
**28 August 2023**

# Board meeting summary

Board meeting

28 August 2023

Dear colleagues

The South West Hospital and Health Board held its monthly meeting on Monday 28 August 2023 in Dirranbandi. The meeting was chaired by Board Chair, Karen Tully and attended by six members of the Board, Claire Alexander, Jan Chambers, Ray Chandler, Kerry Crumblin (via Teams), Chris Hamilton, Bruce Scott (via Teams).

Rodney Landers Snr, Cultural Capabilities Engagement Officer

During the course of the Board meeting the board hosted a staff engagement session at the Dirranbandi Multipurpose Health Service.

## Key points

- Annual External Audit: External Audit Closing Report 2022-23 noted; and Annual Financial Statements 2022-23 approved; and Chief Finance Officer Assurance Statement noted.
- Accommodation Improvement Program – Activity Prioritisation noted.
- Draft Annual Report 2022-23 endorsed.
- Consumer and Community Engagement Progress Report noted.
- Clinician and Employee Engagement Progress Report noted.
- Operational Plan 2023-24 noted.
- Operational Plan Q4 Progress Report 2022-23 noted.
- Quality of Care Progress Report noted and discussed.
- Internal Audit Reports noted and discussed.
- Internal Final Audit for Own Source Revenue endorsed.
- Internal Final Audit for Contract Management endorsed, noted and discussed.
- Annual Internal Audit Plan 2023-24 approved.
- Aged Care Report noted.
- Primary Care Protocol review noted and discussed.
- Board Performance Framework approved.
- Maternity Governance Action Plan noted.
- Information Security Management System (ISMS) Audit 2022-23 Standard IS 18:2018 noted.
- Board Chair's Report noted.
- Health Service Chief Executive Officer's Report noted.
- Financial Performance Report noted and discussed.
- Capital Infrastructure Report noted.
- Service Agreement Performance Report noted.
- Discretionary Cash Reserves – Multipurpose Health Service (MPHS) Funding noted.
- Implementation of new requirements for Plain English Allergen Labelling (PEAL) noted and discussed.
- Bollon and Thargomindah Community Advisory Network Membership approved.

South West Hospital and Health Service Board

- Safety and Quality Committee overview and reports noted and discussed including Summary and Escalation Report and Minutes.
- Audit and Risk Committee overview and reports noted and discussed including risk management, compliance management, contracts and procurement, fraud control and the Audit and Risk Committee self-assessment.
- Executive Committee overview and reports noted and discussed including conduct and performance excellence scorecard, human resource scorecard, health safety and wellbeing scorecard, managing psychosocial hazards report and service plan.